

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON APRIL 15, 2013 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Russell Hamley at 7:02 p.m. with the following present:

Mayor, Russell Hamley
Council Member, Justin Ray
Council Member, Rod Erskine
Council Member, Harry Beckwith III, PE
Council Member, Sheri Sheppard
Council Member, Jill Klein

City Manager, Mike Castro, PhD
City Secretary, Lorri Coody
City Attorney, Bobby Gervais

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. **Prayer by: Michael Brittain, Chaplain, Jeremy E. Ray American Legion Post 324.**
2. **Pledge by: Jimmy Baughman, Commander, Jeremy E. Ray American Legion Post 324.**

C. PROCLAMATIONS

1. **Proclamation recognizing the achievements of the Jersey Village High School Cheerleading Squad for winning first place in High School Varsity Division 3 of the Cheersport 2013 National Cheerleading and Dance Championship.**

Mayor Hamley presented the Proclamation to the Cheersport 2013 National Cheerleading and Dance Squad for their accomplishment in winning first place in the High School Varsity Division 3 competition.

D. PRESENTATIONS

1. **Presentation of Police Department Employee of the First Quarter Award - Presented by Jimmy Baughman Commander and Howard Mead, Past Commander of the Jeremy E. Ray American Legion Post 324.**

Jimmy Baughman, Commander, and Howard Mead, Past Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Hamley, presented the Police Department Employee of the First Quarter, 2013 award to Officer Jason M. Boughter.

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

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Robert Patin, 16013 Country Club Court, Jersey Village, Texas (832) 216-7390 – Mr. Patin spoke to Council about the method in which wastewater billing is calculated by the City. He explained that an averaging method is used based upon usage during the winter months, and he does not believe this method is fair. He stated that last year, as a result of the averaging method, his wastewater bill was \$125 a month and this year it is only \$36 a month. He stated that nothing has changed. He asked for the averaging method and the water billing rates to be reviewed. He stated that he addressed Council last month, but has not heard anything. He also stated that he believes that he was over charged last year in the amount of some \$1100 and would like to be refunded for this over charge.

Frank Maher, 16514 St. Helier, Jersey Village, Texas (713) 466-3030 – Mr. Maher spoke to Council about his water bill. He stated that he is being charged a monthly service charge of \$10.25 for his second water meter. He does not believe this is fair because during the winter months he is turning this meter off, yet he is still being charged the monthly service fee. He would like the ordinance reviewed. He does not think the fee should be charged if the meter is shut off and not being used.

Charles Huggins, 8537 Wyndham Village Drive, Jersey Village, Texas (713) 545-1937 – Mr. Huggins spoke to Council about the no net fill ordinance. He told Council that he bought land in Wyndham Village with the intent of building a home, but the no net fill ordinance is causing him issues with his foundation. He stated that while his home is not located in the flood zone, he still must comply with the no net fill ordinance. He asked that Council make a change to the ordinance, excluding homes that fall outside the flood zone from compliance with the ordinance.

Bet Jennings, 8541 Ivy Falls Court, Jersey Village, Texas (281) 773-3477 – Ms. Jennings also spoke to Council about the no net fill ordinance. She told Council that the construction on new homes in Jersey Village is being delayed due to this ordinance. She stated that the problem could be resolved if the ordinance were amended to exclude homes constructed outside the flood zone. She explained that not making the amendment affects the value of property in Jersey Village.

Bill Phillips, 15805 Juneau, Jersey Village, Texas (713) 937-0228 – Mr. Phillips spoke to Council about the lighting on Juneau. He told Council that there is no lighting due to the street project and he has been told that the lighting has been delayed due to CenterPoint Energy. He believes that no lighting is an issue with the current street project and told Council that the communication between staff and the residents could be better concerning this topic. Additionally, Mr. Phillips told Council about the vacant home located at 15905 Juneau. He reported that this home has been vacant for over 16 years and wondered if the City could do anything about it.

F. CITY MANAGER'S REPORT

City Manager, Mike Castro, gave his monthly City Manager's Report as follows:

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1. **Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, Quarterly Investment Report – March 2013, and Budget Projections as of March 2013**
2. **Open Records Request**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **Capital Improvements Projects Report**

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on March 18, 2013 and the Special Session Meeting held on April 6, 2013.**
2. **Consider Resolution No. 2013-18, authorizing the City Manager to engage Uretek USA, Inc. to perform street raising work throughout various locations in the City of Jersey Village.**

RESOLUTION NO. 2013-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENGAGE URETEK USA, INC. TO PERFORM STREET RAISING WORK THROUGHOUT VARIOUS LOCATIONS IN THE CITY OF JERSEY VILLAGE.

3. **Consider Ordinance No. 2013-11, amending the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$7,500 to pay for engineering work performed by IDS Engineering Group related to the Jones Road construction project.**

ORDINANCE NO. 2013-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING

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SEPTEMBER 30, 2013 IN THE AMOUNT OF \$7,500 TO PAY FOR ENGINEERING WORK PERFORMED BY IDS ENGINEERING GROUP RELATED TO THE JONES ROAD CONSTRUCTION PROJECT; AND PROVIDING FOR SEVERABILITY.

4. **Consider Ordinance No. 2013-12, amending the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$10,000 for repairs to be performed by Layne Christensen Company at the Village Water plant.**

ORDINANCE NO. 2013-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 IN THE AMOUNT OF \$10,000 FOR REPAIRS TO BE PERFORMED BY LAYNE CHRISTENSEN COMPANY AT THE VILLAGE WATER PLANT; AND PROVIDING FOR SEVERABILITY.

5. **Consider Ordinance No. 2013-13, amending fiscal year 2012-2013 Golf Course Budget in the amount of \$14,000 to be placed in line item 11-87-7001 for the purchase of a 7.5 ton air conditioning unit for the club house at the Jersey Meadow Golf Course.**

ORDINANCE NO. 2013-13

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING FISCAL YEAR 2012-2013 GOLF COURSE BUDGET IN THE AMOUNT OF \$14,000 TO BE PLACED IN LINE ITEM 11-87-7001 FOR THE PURCHASE OF A 7.5 TON AIR CONDITIONING UNIT FOR THE CLUB HOUSE IN THE JERSEY MEADOW GOLF COURSE; AND PROVIDING FOR SEVERABILITY.

Council Member Beckwith moved to approve items 1 through 5 on the consent agenda. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

H. REGULAR AGENDA

1. **Consider Resolution No. 2013-19, appointing one member to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2012 and ends September 30, 2013.**

City Secretary, Lorri Coody, introduced the item. She explained that the Golf Course Advisory Committee is a seven member board. On March 9, 2013, Steve Gill tendered his resignation for service on this committee due to conflicts with his work schedule. Mr. Gill has served on the Golf Course Advisory Committee since September of 2012. This

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item is to appoint one member to the Golf Course Advisory Committee to complete Mr. Gill's unexpired term that began October 1, 2012 and ends September 30, 2013.

Five (5) Applications from candidates expressing interest in serving on this Committee were received and included in the meeting packet for Council's review.

With limited discussion on the matter, Council Member Klein nominated Isaac Ibrahim to be appointed to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2012 and ends September 30, 2013. Council Member Erskine seconded the nomination. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

In approving the nomination, Mayor Hamley called for a motion on the Resolution inserting Isaac Ibrahim as the appointed member to the Golf Course Advisory Committee. With no discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2013-19, appointing Isaac Ibrahim to the Golf Course Advisory Committee to complete the unexpired term that began October 1, 2012 and ends September 30, 2013. Council Member Erskine seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ONE MEMBER TO THE GOLF COURSE ADVISORY COMMITTEE TO COMPLETE THE UNEXPIRED TERM THAT BEGAN OCTOBER 1, 2012 AND ENDS SEPTEMBER 30, 2013.

2. Consider Resolution No. 2013-20, setting a date and time to conduct the 2013-2014 Council/Staff Budget Retreat.

City Manager, Mike Castro, introduced the item. He explained that every year, after the May Election, Staff meets with Council in a retreat setting to discuss the financial condition of the city. During this retreat, in addition to receiving information about the overall condition of the City, Council receives information about:

- Accomplishments achieved since the last retreat
- Supplemental requests being made for the upcoming budget year
- Short-term concerns for the City with a review of both short and long-term incentives

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➤ Departmental presentations

Proposed dates for the annual Council/Staff Budget Retreat are the:

- 1st Friday following the General Election (May 17, 2013) at 9:00 a.m.
- 1st Saturday following the General Election (May 18, 2013) at 9:00 a.m.
- 1st three days of the 2nd week following the General Election (May 20, 21 and 22, 2013) at 6:00 p.m.

This item is to select a date for the annual Council/Staff Budget Retreat.

With limited discussion on the matter, Council Member Ray moved to approve Resolution No. 2013-20, setting the 1st three days of the 2nd week following the General Election (May 20, 21 and 22, 2013) as the date and time to conduct the 2013-2014 Council/Staff Budget Retreat. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2013-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,
TEXAS, SETTING A DATE AND TIME TO CONDUCT THE 2013-2014
COUNCIL/STAFF BUDGET RETREAT.

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

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- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Beckwith: Council Member Beckwith thanked staff for their work and the citizens for their comments.

Council Member Erskine: Council Member Erskine also thanked the citizens for their comments and thanked staff for their hard work and for attending the many meetings after hours.

Council Member Ray: Council Member Ray asked that prayers be given to those affected by the tragedy in Boston. He congratulated the Lady Falcons for their Cheer Award and accomplishment.

Council Member Sheppard: Council Member Sheppard reminded everyone that the Jersey Village Women's Group is hosting their First Annual Tour of Homes on April 28. She invited everyone to attend. Tickets to the event can be purchased in advance for \$13 on-line at jvwg.org. The tickets will be \$15 at the door. There will be six homes included in the tour.

Council Member Klein: Council Member Klein reminded everyone that the Recreation and Event's Spring Fling will be held on April 19, 2013 from 6:30 p.m. to 9:30 p.m. She invited everyone to attend.

Mayor Hamley – Mayor Hamley thanked the citizens for their comments.

J. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:35 p.m.

Lorri Coody, City Secretary